

Mt. Shasta City Council Regular Meeting Minutes

Monday, January 9, 2023; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Meeting allowed for virtual attendance via ZOOM
Approved as Submitted January 23, 2023

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:31 p.m. Mayor Clure called the meeting to order and led the audience in the flag salute.

2. Roll Call:
Council Members Present: Redmond, Clure, Stearns, Collings, Stackfleth
Council Members Absent: None

3. Special Presentations: None

4. Public Comment:
Tracy Costello – Comments regarding landlord and tenant issues.

5. Council and Staff Comments:
Todd Juhasz, City Manager – Comments regarding properties in receivership, work on the Enhanced Infrastructure Financing District, stormwater drainage project, update on the annexation process.
Robert Gibson, Chief of Police – Comments regarding officer assigned to task force, availability of police department personnel to drive home individuals that are under the influence of alcohol. Comments regarding review of recent complaint regarding a police officer that was unfounded.
Tim Stearns, Councilmember – Comments regarding the new year.
Tessa Clure, Mayor – Review of use of social media to promote local businesses and tourism.

6. Committee Updates:
a) Downtown Enhancement Advisory Committee
b) Library Tax Advisory Committee
c) Beautification Committee
d) Active Transportation Committee

Todd Juhasz, City Manager – Review of the Downtown Enhancement Advisory Committee activities.

CITY COUNCIL BUSINESS

7. Consent Agenda:
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: December 12, 2022, Regular City Council Meeting
- b. Approval of Disbursements: Accounts Payable 12/13 and 12/21/2022; Total Gross Payroll and Taxes: For Periods Ending 12/11 and 12/25/2022
- c. Committee Minutes: Downtown Enhancement Advisory Committee November 16, 2022
- d. City Manager's Report December 28, 2022
- e. City Council Workshop Notes
- f. Police Department Monthly Report December 2022
- g. Approval of Contract with Pacific Power for Power Box Art

MOTION TO APPROVE: Stackfleth

SECOND: Stearns

AYES: Clure, Stearns, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

8. Public Hearing: First Reading of Ordinance CCO-22-XX, An Ordinance of the City Council of the City of Mt. Shasta Adopting Chapter 5.50, Short-Term Rentals

Todd Juhasz, City Manager – Review of staff report, proposed ordinance, moratorium and expiration of, review of changes to the ordinance.

Clarifying questions from Council.

Public Hearing Open: 5:52 p.m.

Gino Fiorucci – Comments opposed to short-term rentals in residential zones.

Sandra Haugen – Suggestions for changes to the short-term rental ordinance.

Trenten Bilodeaux – Comment regarding caps in commercial and residential zones.

George Lister – Comments regarding the ability to have a short-term rental in residential zones under certain circumstances.

Peggy Risch – Clarification on short-term rental numbers, suggestions, support for portions of the ordinance. Comments regarding concerns.

Johanna Altorfer – Comments agreeing with prior comments, suggestions for clarity, licenses, and infractions.

Public Hearing Closed: 6:08 p.m.

Council discussion.

City Council detailed review of the draft ordinance.

COUNCIL ACTION: Continue the item to January 23, 2023

MOTION: Stackfleth

SECOND: Stearns

AYES: Redmond, Collings, Stearns, Stackfleth, Clure

NOES: None

ABSENT: None

ABSTAIN: None

Recess: 7:43 p.m. – 7:50 p.m.

9. Discussion and Possible Action: Report from Matrix on Preliminary Findings on the Feasibility of Consolidating Police and Fire with Other South County Agencies

Robert Finn, Matrix Consulting Representative – Review of process, input, data collection, objectives, findings, and conclusion. Review of next steps should Council wish to proceed.

Peggy Risch – Comments in support of local police and fire departments.

No Council action taken.

10. Discussion and Possible Action: Approval of Expenditure for Request for Proposals for Consultant to Assist with the Annexation and LAFCO Process

Todd Juhasz, City Manager – Review of staff report, cost associated with RFP, Local Agency Formation Commission process.

Clarifying questions from Council.

COUNCIL ACTION: Approve the expenditure for RFP for consultant to assist with the annexation and LAFCO process.

MOTION: Stackfleth

SECOND: Stearns

AYES: Redmond, Collings, Stearns, Stackfleth, Clure

NOES: None

ABSENT: None

ABSTAIN: None

11. Reports Re: Outside Meetings: None

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through n.

- a. Special Meeting to Interview and Appoint Planning Commissioners – 1/23/2023
- b. Special Meeting to Interview and Appoint Committee Members – 2/20/2023
- c. Mid-Year Budget Review - 2/2023
- d. Downtown Enhancement Advisory Committee Budget Request – 1/23/2023
- e. Discussion and Possible Action: Vegetation Management on City-Owned Properties – TBD
- f. Discussion and Possible Action: McCloud Avenue Parking Prohibition – TBD
- g. Feasibility and Cost Study for One-Way Couplet - TBD
- h. Discussion and Possible Action: Sidewalk Maintenance Responsibility and Options - TBD
- i. Discussion and Possible Action: Affordable Housing Ordinance – TBD
- j. Approval of RFP to seek company specializing in tax-sharing agreements – TBD
- k. Resolution Approving Annexation of Various Properties – TBD
- l. Bed and Breakfast Ordinance Amendment - TBD

Future Agenda Items Over 90 Days:

- m. General Plan Workshops
- n. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta

13. Adjourn: There being no further business, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk