

Mt. Shasta City Council Regular Meeting Agenda

Monday, February 12, 2024, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

MountShasta.22Ave.tv

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentation:
	4.	Public Comment: This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office (kjoyce@mtshastaca.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record.
	5.	Council and Staff Comments
	6.	Committee Updates: a) Downtown Enhancement Advisory Committee b) Library Tax Advisory Committee c) Beautification Committee d) Active Transportation Committee

CITY COUNCIL BUSINESS	
Page	<p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Minutes: January 8 and 22, 2023 Regular Meetings, January 22, 2023 Special Meeting b. Approval of Disbursements: Accounts Payable: 1/24 and 1/30/2024 ; Total Gross Payroll and Taxes: For Period Ending 1/21/2024 c. Police Department Report: January 2024 d. Second Reading and Adoption of Ordinance CCO-24-XX, Amending Municipal Code Chapter 7.60.010: Designation of very high fire hazard severity zones. e. Second Reading and Adoption of Ordinance CCO-24-XX City Council Compensation f. Annual Military Equipment Use Report 2023
Page	<p>8. Approval of the Updated Stormwater Rate Study and the Notice of Public Hearing for the Proposed Drainage Assessment</p> <p><u>Background:</u> The City of Mt Shasta currently charges property owners a flat fee of \$1.00 per month to help pay for the replacement of failing drainage infrastructure, an amount that is woefully inadequate. To determine a fair rate for property owners to pay that will allow the City to start funding the replacement of failing infrastructure, the City contracted with a company titled Raftellis to perform a study employing specific methodology that assesses the percentage of impervious surface per eligible parcel within the City’s boundaries. The City Council will review the rate study and vote whether to approve its findings. Council will also discuss and approve the Notice of Public Hearing and ballot to be mailed to property owners.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Staff recommends the following: Approve the revised Stormwater Drainage Impact Fee Report; 2) Direct staff to mail a notice of public hearing which requires a 45-day public comment period.</p>
Page	<p>9. Proposed option on two properties for the purpose of performing an environmental assessment</p> <p><u>Background:</u> at the January 8th Council Meeting, it was agreed that the City would seek to purchase the structure located at 402 N. Mt Shasta Blvd as well as the two unpaved parcels located at the rear of the building. After talking to the owner, he may have a potential long-term lessee for the structure. While the owner determines whether the lease option for the structure is viable, he has offered to lease the two unpaved APNs at the rear of the structure for six months. During this period, the City will have the property appraised and will perform environmental due diligence on the unpaved lots. The owner has agreed to lease these two lots for \$900 a month for the six-month period.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> The City Manager recommends paying the outstanding lease for two APNs while the City performs environmental due diligence on the two properties for six months. The purpose is to see if the properties are worth purchasing at an appraised value to meet City planning/redevelopment goals.</p>

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	CITY COUNCIL/STAFF REPORTING PERIOD
	10. Reports Re: Outside Meetings: None
	<p>11. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none">a. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBDb. Removal of Snow and Clearing Sidewalks Within the Downtown Parking District - TBDc. Fiscal year 24/25 budget projection – TBDd. Expansion of Enhanced Infrastructure Financing District boundaries – TBDe. Discussion and Possible Action: City Manager Salary – TBDf. Approval of Funds to Complete a Survey of Washington Avenue – TBDg. Amendment of Parklet Ordinance – TBDh. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBDi. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBDj. Amendment to the Municipal Code: Camping Ordinance - TBD <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none">k. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shastal. Objective Design Standards Presentation/Discussion
	<p>12. Adjourn</p> <p>I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at www.mtshastaca.gov. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City’s web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City’s web site www.mtshastaca.gov. Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or kjoyce@mtshastaca.gov as soon as possible. Providing at least 72 hours’ notice will help ensure that reasonable arrangements can be made.</p>